



Town of East Windsor
East Windsor Historic Preservation Commission
11 Rye Street
Broad Brook, CT 06016

DRAFT

Minutes – May 14, 2009

A regular meeting of the East Windsor Historic Preservation Commission was held on Thursday, May 14, 2009 at the East Windsor Town Hall located at 11 Rye Street, Broad Brook, CT.

The meeting was called to order at 6:33 P.M.

- I. A quorum was established. John Stanat and Paul Scannell were absent.
- II. There were no minutes to review.
- III. **Correspondence:** There was no correspondence.
- IV. **Added Agenda items:** None.
- V. **Old Business:**
 - a. **District 12 Schoolhouse:** The chair received a letter from Mr. Gould requesting various items in regards to the District 12 Schoolhouse. He requested site maps, topographical maps, anything from the Department of Health in regards to the septic system and wells, aerial views of the property, and statement of what the property may be used for. He is also included a copy of a letter he received from East Windsor's Building Inspector, Rand Stanley. The chair read the letter to the commission. Overall, Mr. Stanley was very supportive of preserving the District 12 Schoolhouse. The chair stated that per Mr. Gould's request, she had compiled items to be mailed to him in regards to the District 12 Schoolhouse. The chair had the Historic Research Inventory information about the property, the assessor's cards, maps of the property's 4.07 acres, and the 3 deeds, including the original deed from 1816 that established the land for use as a school property. The chair also contacted members of the neighborhood for ideas on what the schoolhouse can be used for once it is renovated and requested that they send her a list as soon as possible.
 - b. **Melrose Historic District:** The chair contacted the state's Center for Culture and Tourism to determine the status of the Melrose Historic District application. Their representative stated that they had completed a site review and that they feel positive about going forward with the district, however, there are 2 issues. First, they needed some additional information from the consultant, as well as additional photos. Three property owners have agreed to submit these additional photos. Second, the consultant has medical issues that

may prevent her from completing work on the application. Should the consultant be unable to continue her work, the representative stated that the Historic Division of the Center for Tourism and Culture will assist the applicants with the process.

- c. Presentation for the Select Board: A draft list of presenters and topics was provided.

VI. **New Business:**

- a. Connecticut Conference of Municipalities: The chair attended the Connecticut Conference on Municipalities at the East Windsor Town Hall. The first seminar was about parliamentary procedure and “Roberts Rules of Order”. It was determined at this conference that a commission such as the Historic Preservation Commission does not have to strictly follow procedure, but can be less formal. The second seminar was about Ethics and Conflicts of Interest. The chair signed the ethics code for the Commission.

VII. **Added Agenda items:** None.

Adjournment: A motion to adjourn was made by Marilyn Butenkoff. Motion seconded by Peter Daglio. Adjourned at 7:00 P.M.